



**Dean s Administrative Council
Minutes of Meeting April 22, 2020
1:00p.m. via Zoom**

Members Present: Dr. Andi Kent, Dean; Dr. John Kovaleski, Associate Dean; Dr. Susan Santoli, Chair of Leadership and Teacher Education; Dr. Tres Stefurak, Chair of Counseling and Instructional Sciences; Dr. Robert Thompson, Chair of Hospitality and Tourism Management; Dr. Shelley Holden, Chair, Health, Kinesiology and Sports; Dr. Paige Vitulli, Chair of Integrative Studies; Dr. Yvette Getch, Faculty Council Rep; Dr. Matt Binion, Director of Academic Assessments; Ms. Amber Day, Assistant Marketing Director; Ms. Jennifer Simpson, Director of Field Services; and Ms. Aimee Meyers, Development Liaison

Absent: Mr. Josh Wooden, Director of Academic Advising,

Dr. Kent called the meeting to order via Zoom at 1:00 p.m.

- **Information Update:**

- **Searches**

HKS – Waiting on final approval
w i l l b e h a n d l i n

- **Transient requests (AK):**
 - Be flexible with students making transient request, including online classes.

- **Summer School (JK):**
 - Full-time faculty contracts went out on Monday.
 - Summer enrollment numbers are up compared to this time last year.
 - Working on part-time faculty contracts.
 - Secretaries should send letters to Dr. Kovaleski for review and he will forward to Dana for Dr. Kent's signature.

- **Fall Considerations (AK):**
 - The president has put together a team of people that will specifically be working on a plan to open for the fall. There will be sub-committees created from that committee. The goal is to open in August. Ideas/options that may be considered are: *(no decisions have been made nor have any committees met as of this date)*
 - Implementing social distancing strategies. (i.e. online vs on-campus)
 - Options for students
 - Issues with being stationary (i.e. mask, cleaning supplies, etc.)
 - Policy will be developed on social distancing (faculty will decide how to implement)
 - Changes with schedules
 - Graduate programs will be the same
 - Internships

- **Marketing and Communications (AD):**
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